

# Patient Tracking

LSU ACTIVE SHOOTER EXERCISE

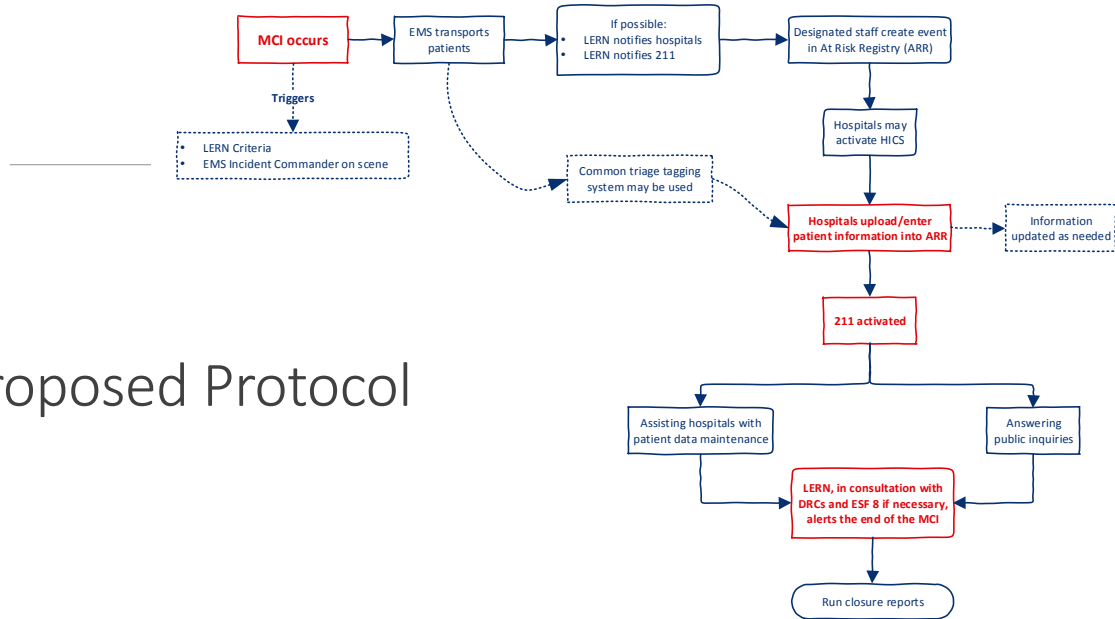
MAY 2014



## Agenda

- Existing Patient tracking protocol – there is none
  - Examples from other areas
    - Birmingham tornadoes
    - Boston bombing
- Proposed Protocol
  - No gadgets
  - Use of existing tools and procedures
    - At Risk Registry
    - HICS

## Proposed Protocol



## Additional Components

### Data Elements

- First Name (Alias if unknown)
- Last Name (Alias if unknown)
- Medical Record Number
- Date of Birth
- Location (hospital)
- Disposition (in hospital, discharged, unknown)
- Notes (history)
- Emergency Contact information

\* Minimum required

### Other Notes

- 211 answers initial public calls; 211 is the official number publicized
- 211 enters into Business Associate Agreements with the Tier 1 facilities in Region
- 211 refers verified family inquiries to the correct hospital
- All patient counts come from the At Risk Registry
- Hospitals have primary responsibility for ensuring the accuracy of data in the ARR

## Patient Numbering

- Use a common code for the facility as the first part of the number followed by a sequential count, 1 and then 2 and so on.
  - Please keep the facility code component to no more than 4 characters.  
Examples that might work: Baton Rouge General Mid City = BRGM001, BGRM002

OR

- Use your normal patient ID number

## Review of ESF 8 Applications

Scenario	MSTAT	Resource Management	Messaging	Security	Survey	At Risk Registry
Census Report	✓	✓				
Pick Bed Types	✓					
Operating Status in an incident	✓					
Power status	✓					
Generator information	✓					
Contact information				✓		
Messaging others		✓	✓			
Creating Users				✓		
Hospital patient tracking						✓
Nursing Home patient tracking	✓					
Responding to surveys	✓				✓	

## Stakeholder Roles

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- **State ESF 8**

- Event creation in systems
- Use PIO to publicize 211 and web sites
- Assist hospitals as needed

- **At Risk Registry Vendor**

- Assist ESF 8 as needed
- Activate Public Portal (if available)

- **LERN**

- Work with EMS on patient routing
- Manage messaging in ESF 8 Portal
- Assist hospitals as needed

## Stakeholder Roles

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- **EMS**

- Work with LERN on patient routing

- **211**

- Monitor the At Risk Registry
- Public interface

- **Hospitals**

- **Upload patients early and periodically – maintain accurate data**
- Have one primary staff contact managing tracking process

## Review of the At Risk Registry

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- Major components – “views”
- Managing patient data
  - Upload via spreadsheet – easiest way
  - Use of the download template
  - Adding information as the incident progresses
- Practice!

## One Rule about the Patient Template

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- **DO NOT** delete the first two rows of information
  - Start your patient listing on row 3

## One Rule Before Uploading

- **Check the event** before uploading or modifying patient information.
  - Timing issues may have caused a delay in creating the event. Please be patient – make sure you are uploading patients to the right event.

At Risk Registry™ Patients

Username: lsuhss (Hospital Staff) Organization: Louisiana State University Health Science Center-Shreveport Event: **LSU Active Shooter Drill**

Support Logout

-- Choose Action -- -- Choose Event -- -- Choose Report --

Add New Record Progress Note Bulk Edit

Page 1 of 0. (0 rows)

Drag and drop column header here to group results.

	Last Name	First Name	Gender	PMR Remarks
<input type="checkbox"/>				

## Questions??

- How to get help
  - Email [esf8help@la.gov](mailto:esf8help@la.gov)
  - Call LERN – they may be able to assist with basic issues
  - Use the in-application feature

Username: henry.yennie (DHH) Organization: Department of Health & Hospitals Event: **LSU Active Shooter Drill**

Support Logout

## Getting Help

Complete the support request →

Name:

Email:

Summary:

Clicked On:

Expected Result:

Actual Result:

Additional Comments:

## Getting Help

Need more training?

Call me at 225-747-0399 or email at [henry.yennie@la.gov](mailto:henry.yennie@la.gov)